



OVERVIEW OF THE DUTIES OF A PERSONAL REPRESENTATIVE

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COLLECT ASSETS

Identify, gather and collect the assets of the decedent.

PROTECT THE ESTATE

Ensure that no assets are released except through the probate process.



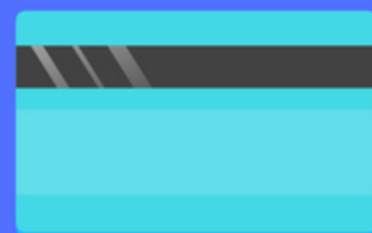
REAL ESTATE

Determine if real estate is to be sold.



CREDITORS

Ensure creditors are properly identified and paid.



TAX LIABILITY

Determine tax liability and ensure all business affairs are finalized.



DISTRIBUTE ASSETS

Distribute all assets through the probate process.

